




# Your Plan Management Provider

## Who is Plan Manage Assist?

Plan Manage Assist (PMA) is a registered NDIS plan management provider. Our team work closely with participants and carers, handling the day-to-day administration that comes with an NDIS plan, such as processing invoices and keeping track of your budget, so that you are aware of your expenditure throughout.


## About Us

PMA pride ourselves as being different from other providers in that we have first-hand experience and knowledge as we are carers for family members that have disabilities. Yes, we have been through it ourselves, so we understand the frustrations and the challenges.




**Plan**

- Your NDIS budget is approved & now it's time to take control of your budget and plan.
- Planning will help you organise your resources and activities efficiently and effectively so you can achieve your goals.



**Manage**

- PMA manage payments to all of your support providers and provides online easy to view reports.
- PMA ensures that all invoices are promptly paid.
- PMA maintains records and receipts for support provided, claimed and paid so you can keep track of your expenditure at all times.
- Easy login process with alerts to ensure you are in control of your expenditure at all times.



**Assist**

- PMA will assist you in monitoring your expenditure so you can maximise the outcome of your budget.
- PMA will assist you by paying your invoices and liaising with your providers to ensure they understand the processes involved regarding payment of invoices.
- PMA will assist you if you require a Translating and Interpreting Service (TIS)



We provide a highly qualified and professional service using leading edge technology that aligns with our passion and commitment to disability to ensure maximum outcomes for participants. PMA was awarded by Disability Update *"The Most Outstanding Financial Intermediary in the Disability Sector" in Australasia in 2019.*



# What is Plan Management?

Plan Management is one of the ways you can manage your NDIS funding package. Remember there are three options:

1. Manage your own fund (self-management)
2. Get a professional to do it (plan-management)
3. Let the NDIA do it (agency-management)



BENEFITS	SELF MANAGED	PLAN MANAGED	NDIA MANAGED
It's free to you	✓	✓	✓
Access to registered providers	✓	✓	✓
Access to unregistered providers	✓	✓	✗
Pay your bills	✗	✓	✓
Track expenditure and balance	✗	✓	✗
Provide regular reports	✗	✓	✗

As your Plan Manager we can guarantee to give you the confidence and peace of mind that we will Plan, Manage and Assist you along the way.

Plan Manage Assist assures you that your NDIS plan will be professionally and effectively managed by experts.



*James Berry*

“ I was referred to PMA by a friend and the staff are so passionate and caring as well as professional, my experience has been great.

Well done PMA and I will definitely be referring you. ”

## Which Option Is Right For Me?

From our experience participants and carers choose plan management as it offers the greatest choice and flexibility and reduces the stress and effort.

One of the major advantages in choosing plan management is that you can also access service providers that are not NDIS Registered, as long as they have an ABN and are not related to the participant or your family.

Ensure Plan Management is included in your NDIS plan, there is no cost to you. Just make sure you specifically ask for Plan Management at your next planning meeting. The NDIS will then include it in your plan.



## Our Strengths

- ✓ We are passionate about the NDIS and understand the processes as we are carers ourselves
- ✓ We consistently deliver a quality service
- ✓ Highly qualified accounting and support staff

## Our Mission

To provide high quality customer service and support to participants and carers in the NDIS.



## Our Aim

- ✓ Focus on quality.
- ✓ Empower people with disabilities.

**Plan Manage Assist**  
Plan Management Across Australia

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